Activating IDEXX Reference Laboratories Tests in ezyVet

This document explains the recommended way to set up your IDEXX Reference Laboratories tests to ensure their charges are captured in the ezyVet* Software. See the applicable section below, depending on whether you need to activate one test or multiple tests.

To activate an IDEXX Reference Laboratories test in ezyVet

1. Select **Admin**.
2. In the settings list, select **Clinical**.
3. Select **Supplied Diagnostics**.
4. Select the **I/A** tab.
5. Use the search box on the left sidebar to find and select the applicable diagnostic test.
   Tip: If you cannot find the supplied diagnostic test, select the **Active** tab and do a search. If the **Active** tab shows the supplied diagnostic test, the diagnostic test is available and staff can use it.
6. Select **Restore**.
7. In the confirmation message, select **Restore**. A "Record restored!" message appears when the test activation is successful.

To activate multiple IDEXX Reference Laboratories tests in ezyVet

1. Select **Dashboard**.
2. Select **Records**.
3. In the **Record Type** list, select **Supplied Diagnostic**.
4. Under **Active**, select **No**.
5. In the **All** section, select the green plus button to add a filter.
6. Set the filter to **Supplier**.
7. Set the Supplier filter to **IDEXX Reference Laboratories**.
8. Select **Show Records**.
9. Select the records (tests) you want to activate.
10. Under Perform Action, select the **Selected** option.
11. In the **Action** list, select **Supplied Diagnostic - Enable**.
12. Select **Action**.
13. In the Enable Records dialog, select **ENABLE SUPPLIED DIAGNOSTIC**. A "# records enabled" message appears when the activations are successful.

Have questions? See this additional resource: Diagnostic Products